

Guidelines for Completing Form I-765 for STEM OPT Extension

- Under “I am applying for,” check “Renewal of my permission to accept employment”

I am applying for:	
<input type="checkbox"/>	Permission to accept employment.
<input type="checkbox"/>	Replacement (of lost employment authorization document).
<input checked="" type="checkbox"/>	Renewal of my permission to accept employment (attach a copy of your previous employment authorization document).

- Item 3: US Mailing Address

This should match where you want your EAD card to be sent. If you are using someone else’s address, please use the format below. Enter the authorized person’s name after “c/o.”

Street Number and Name	Apt. Number
c/o J. Smith, 123 Main St	45

- Item 11: Have you ever before applied for employment authorization from USCIS?

11. Have you ever before applied for employment authorization from USCIS?	
<input checked="" type="checkbox"/> Yes (Complete the following questions.)	
Which USCIS Office?	Dates
<input type="text"/>	<input type="text"/>
Results (Granted or Denied - attach all documentation)	
<input type="text" value="Granted"/>	

Check “Yes”

Enter start date of your Post-Completion OPT EAD

Enter “Granted”

Which USCIS Office?

Check the Notice Receipt or your Post-Completion OPT EAD for the first three letters of your receipt number to determine which Service Center processed your previous OPT application:

- WAC = California Service Center
- EAC = Vermont Service Center
- LIN = Nebraska Service Center
- SRC = Texas Service Center
- YSC = Potomac Service Center

- Item 14: Status at Last Entry

14. Status at Last Entry (B-2 Visitor, F-1 Student, No Lawful Status, etc.)

F-1 Student

Enter "F-1 Student"

- Item 15: Current Immigration Status

15. Current Immigration Status (Visitor, Student, etc.)

Student

Enter "Student"

- Item 16: Eligibility Category

16. Eligibility Category. Go to the "Who May File Form I-765?" section of the Instructions. In the space below, place the letter and number of the eligibility category you selected from the instructions. For example, (a)(8), (c)(17)(iii), etc.

(c) (3) (C)

Enter "(c) (3) (C)"
(lowercase c, number 3, capital C)

- Item 17: (c) (3) (C) Eligibility Category

17. (c)(3)(C) Eligibility Category. If you entered the eligibility category (c)(3)(C) in **Question 16** above, list your degree, your employer's name as listed in E-Verify, and your employer's E-Verify Company Identification Number or a valid E-Verify Client Company Identification Number in the space below.

Degree Employer's Name as listed in E-Verify

Employer's E-Verify Company Identification Number or a Valid E-Verify Client Company Identification Number

E-Verify Number

- The E-Verify Number a 4-7 digit number.
- This is different from the Employer ID Number (EIN), which is a 9-digit number used for tax purposes (##-#####).
- DO NOT ENTER THE EIN.**

- Certification

Certification

I certify, under penalty of perjury, that the foregoing is true and correct. Furthermore, I authorize the release of any information that U.S. Citizenship and Immigration Services needs to determine eligibility for the benefit I am seeking. I have read the “**Who May File Form I-765?**” section of the instructions and have identified the appropriate eligibility category in **Question 16**.

Applicant's Signature

Date of Signature (mm/dd/yyyy)

Telephone Number

Sign in **black ink**. Signature must **not touch** lines of the box.

Leave date **blank**. You will handprint in date in black ink after you receive the STEM OPT I-20 from ISS.